

## Flowers

Couples arrange for their own flowers. Flowers or bows may be hung on the pews with elastic bands or with special hangers. No tape or tacks, please!

Florists arriving more than 90 minutes before the ceremony may have to access the sanctuary through the office entry.

**Delivery trucks may not be parked in fire/no parking zones.**

Confetti and rice may not be used at CCD but we're happy to have you walk under a shower of bubbles, flower petals, or birdseed **outside of the church.**

## License

Whether you live in the state or not, you may obtain a license to marry from any New Hampshire Town Clerk. The Durham Town Clerk's office, 8 Newmarket Road, (Rte 108) is open Monday through Friday, from 8 a.m. to 5 p.m.

The license fee is \$50 and both parties must sign the license in person. The license is valid for 90 days from the date of filing.

You **may** give the license to the Pastor for safekeeping as soon as you have it, but it **must** be in the Pastor's hands no later than the time of the rehearsal. The Pastor **cannot** officiate without a license in hand.

## Fees and Honoraria

Those supporting the ongoing ministry of the Community Church of Durham through gifts of time, talent, and treasure are welcome to use the church's facilities without cost.

CCD participants may use their discretion regarding an honorarium for the Pastor.

For those not affiliated with CCD, there are fees for use of church space, cleaning, and for the professional services of the pastor and organist.

Weddings are booked for a three hour period, beginning 90 minutes before the ceremony's start time.

**Sanctuary:** \$500      **Chapel:** \$400

**Pastor:** The Rev. Jill H. Small  
\$300 (Includes planning sessions & rehearsal)  
\$500 (as above, for all off-site ceremonies)

**Organist:** Ms. Catherine York  
\$250 (Includes planning & rehearsal)  
If you request special music, either vocal or instrumental, those musicians' fees will be separate and additional.

In the case of financial hardship, fees may be adjusted at the Pastor's discretion.

## Finally

The most important thing you will be doing is making a covenant of faith, hope, and love with each other. May God bless you both!

*...and the two shall become one*



**Planning your wedding**

at

*The Community Church of Durham  
United Church of Christ*



*17 Main Street, PO Box 310  
Durham, New Hampshire 03824  
603.868.1230    www.ccdurham.org*

***Congratulations!*** You've already taken the first step in planning your wedding by deciding to spend your lives together.

*This information will assist you in your preparation for the joyous event.*

### **The Ceremony**

In the context of wedding in a Christian church, you are creating a covenant in the presence of God.

This covenant assumes that couples will seek to grow together so that their relationship discloses the presence and power of a loving God.

The wedding ceremony is first and foremost a service of worship; the focal point is the covenant you will make with one another.

Your wedding is an important event in your lives and the Pastor wants to begin a relationship with you that makes her officiating meaningful for you.

Usually, that will mean meeting at least twice with the Pastor. The first meeting is to get to know you individually and as a couple, listen to your ideas, answer your questions, etc. A second meeting one to two weeks before your wedding involves reviewing the details of the service you've planned.

### **Music**

Music often plays an integral part of a wedding ceremony. Your choice of music reflects your personalities and your feelings for one another, your families, and friends.

If you have favorite hymns or sacred music, be sure to bring them with you to your meeting with our Organist, who will help you plan your musical setting.

Please phone the church office when you are ready to discuss your music with the Organist. If the organist is unavailable, a list of musicians available to play our organ will be provided for you.

### **Photography**

It is important to capture the events of the day, but photography should not detract from the service. A photographer or videographer should talk with the Pastor prior to the service.

We expect discretion and courtesy so that your guests are not distracted. Flash photography is not permitted during the ceremony. Videotaping can be done from the balcony. Following the service, all parts of the ceremony can be posed.

***Community Church of Durham is a tobacco and alcohol-free campus.***

### **The Building and Grounds**

Please call the church office as soon as possible to ensure that the church is available for your wedding date.

### **Sanctuary and Chapel**

The main sanctuary seats 400 people; the chapel seats 75.

### **Receptions**

The Fellowship Hall and Kitchen may be reserved for a wedding reception. About 75 guests can be seated at tables in Fellowship Hall; 100 can be accommodated without tables and chairs.

### **Parking**

Ample parking is available for wedding guests. **All no-parking zones and fire lanes must be strictly observed. This applies to delivery vehicles and limousines as well as to guests' cars.**

Cars cannot be parked in front of the church or beside the Sanctuary. This includes limos carrying the wedding party. If you're using a limousine service, please provide us with the name and phone number so that the parking protocol may be discussed with them directly.